

# Sausage Sizzles in Victoria

## Food registration information for community groups

Many community groups in Victoria hold sausage sizzles to raise funds for their group or to donate to charity. To sell food to the public in Victoria, a Food Act registration is required from a municipal council for your sausage sizzle stall and a Statement of Trade lodged to the council in whose area you will be trading. This fact sheet will provide you with information on how to register, who to register with, and how to lodge a Statement of Trade.

### Does our group need to register?

If you are selling food to the public you are required to register your temporary food premises (your sausage sizzle stall) with your principal council in Victoria before trading.

You **do not** need to register if you are only asking for a voluntary donation.

It is also important that you are sure that your community group is not already registered. If you are already registered you will only need to log in and lodge a Statement of Trade with the date and time you will be trading. If you are unsure - call your local council.

### Which council do we need to register with?

You need to register with your principal council, which is the council in whose area your community group comes from (not the one where you will first be trading).

For example, your community group may be based in Bayside, but you will be having your cake stall at a location somewhere in St. Kilda which comes under Port Philip's jurisdiction.

In this instance, you will register with Bayside City Council and lodge a *Statement of Trade* to Port Philip City Council.

If you're unsure of your council, you can find them on the "find your local council" website.

Please see below for more information on how to register, and how to lodge a *Statement of Trade*.

### How do we register with our principal council?

To register with your council you need to apply online via a website called *Stretrader*. This website can be found here: [https://stretrader.health.vic.gov.au/public\\_site](https://stretrader.health.vic.gov.au/public_site)

All you need to do is create an account and log in – once you have done this the application forms will be made available for you to fill in. If you have any trouble with this, there is a help guide specifically designed for people filling out applications for Sausage Sizzles to follow available on the website.



Once you have completed the Application form online, the *Stretrader* system will lodge it automatically to the council which it has determined to be your principal council for review and approval. The council will review your application. Once the council is satisfied with your application they will accept it online and you will receive an email notifying you of your successful application.

### Our council approved our application and we are registered, now what?

Now that you are registered, all you need to do before you can trade is lodge your first *Statement of Trade*. To do this you just need to log in to your *Stretrader* account and click the “lodge statement of trade” button, which will appear as soon as the council have registered you.

If you have trouble with this, instructions can be found on the *Stretrader* websites in the “how to use” section.

The form will ask you when and where you are trading, and once you have completed the form, it will be sent to the appropriate council online, free of cost, to notify them you will be trading in the area.

**You are required to fill a SOT out each time you trade in Victoria** – so if you want to do another Sausage Sizzle another time in the future, you can just log on to the same account and lodge a SOT with the appropriate date and location for your group’s upcoming event. Your *Stretrader* registration will last as long as your community group needs it - you just need to lodge a SOT for each event. See the *Stretrader* website for further details.

### Are there any registration requirements or fees?

In Victoria food premises are grouped in to classes, each of which has a certain amount of food safety risk associated with it. The highest class a temporary food premises, such as an expo stall, can reach is a Class 2, the next is a Class 3 and the lowest is a Class 4.

A sausage sizzle is considered a Class 4, and you can cook sausages and onions, and provide bread and sauce.

There are no legal requirements, such as having a food handling certificate, for Class 4’s to become registered.

Councils do not charge for a Class 4 registration.



## Need more information?

For more information on things such as registration, registration requirements, fees and time frames please contact your principal council and ask to speak to an environmental health officer. You can find your council's contact details [here](#), or by searching 'find your local council' online.

For more information on *Streatrader*, or assistance with your *Streatrader* application you can take a look at the *Streatrader* website: [https://streatrader.health.vic.gov.au/public\\_site](https://streatrader.health.vic.gov.au/public_site)  
The *Streatrader* website contains help guides and FAQs that can assist you with your application.

Your council's environmental health officer will also be able to assist you with more information and your online application.

